Checkmate
WORKFORCE MANAGEMENT SOLUTIONS

Laser Signature Form

Company _____   Effective Date _____

In order for us to successfully scan a signature for check signing, Please follow the guidelines below:

1. Sign the form in the space provided below.
2. For best results, sign using a fine point black pen.
3. Keep the signature COMPLETELY WITHIN the outside lines of the box. DO NOT allow the signature to touch the outside lines since they will be removed from the final image.

LOGO SIZING BOXES

To scan a logo, paste the logo image inside the box below. Make sure the logo is completely within the box. Logo type 2 should include the company name and address. Logo type 1 should not.

Logo Type 1   **Logo Type 2**