



Shugo is committed to providing small and mid-size businesses the tools they need to ensure the security of their data. Providing top enterprise level technology solutions in an easy to use, cost effective web-based platform, Shugo's FileGuardian service ensures data transfer and archives are secure and regulation-compliant.

Shugo's Mission

To make securing and archiving business information simple and easy for small to mid-sized businesses.

Shugo (verb)

1. to be or become secure.
2. to guarantee the privacy or secrecy of.

Derived from the Japanese word Shogun, Shugo means Guardian.

How to secure your business with Shugo's FileGuardian.

Shugo's FileGuardian ensures data transfer and archives are secure and regulation-compliant. A simple and easy to use enterprise level security platform, FileGuardian provides a simple and secure way to send, receive and store files containing personally identifiable information (SSNs, Bank Account Numbers, Credit Card Numbers, Financial Data, etc.) using only a standard internet connection and web browser.

FileGuardian eliminates the need for any additional IT hardware or software investment, making securing and archiving sensitive business information simple, easy and cost effective. By ensuring the security of all sensitive data sent and received, FileGuardian provides protection against data loss and breach, and provides the peace of mind that you are in compliance with government regulations.

FileGuardian Features & Benefits:



- ✔ **Securely send** files to clients, partners, vendors, anyone. It's just like writing an email.
- ✔ **Integrated directly with Microsoft Outlook.** Send files securely straight from the Microsoft Outlook email client.
- ✔ **Securely receive files** from clients, partners, vendors, anyone. Simply link to your secure post office from your website.
- ✔ **Securely store files** offsite and encrypted. All files sent, received and stored are encrypted and protected inside a SAS70 Type II Data Center.
- ✔ **Save money!** Reduce postage, paper and toner usage, without additional IT hardware or software investment.
- ✔ **Increase sales \$\$\$.** Set your business apart and show your clients you take proactive steps to secure their confidential data.
- ✔ **Delivery confirmation** provided directly into your email inbox when a file you sent has been downloaded.
- ✔ **Automated secure file delivery with FileGuardian Express** without the need for any manual intervention.
- ✔ **Instant notification** sent to your email inbox when a file is uploaded to your secure post office.
- ✔ **Define retention policies** on how long files will be stored encrypted before being destroyed.
- ✔ **Be compliant.** Stay compliant with all the latest federal and state data security laws, specifically Massachusetts 201 CMR 17.00 and Nevada SB 227.
- ✔ **Your branding** is easily integrated on all aspects of FileGuardian.

To sign up for your free 30-day trial period of FileGuardian, visit www.myshugo.com/freetrial.





30-Day Free Trial on All Accounts

Our Plans and Features:

<p>Enterprise</p> <p>\$179.99/month For 20+ Employees Up to 30 Users 30 GB Storage</p> <p>File encryption Enhanced virus scanning Customized branding</p> <p>Free 30-Day Trial</p>	<p>Platinum</p> <p>\$124.99/month For 10-20 Employees Up to 20 Users 20 GB Storage</p> <p>File encryption Enhanced virus scanning Customized branding</p> <p>Free 30-Day Trial</p>	<p>Gold</p> <p>\$79.99/month MOST POPULAR PLAN For 5-10 Employees Up to 10 Users 10 GB Storage</p> <p>File encryption Enhanced virus scanning Customized branding</p> <p>Free 30-Day Trial</p>	<p>Silver</p> <p>\$49.99/month For 2-5 Employees Up to 5 Users 5 GB Storage</p> <p>File encryption Enhanced virus scanning Customized branding</p> <p>Free 30-Day Trial</p>	<p>Bronze</p> <p>\$24.99/month For Individuals 1 Users 1 GB Storage</p> <p>File encryption Enhanced virus scanning Customized branding</p> <p>Free 30-Day Trial</p>
---	---	--	--	--

For custom plans contact us at sales@myshugo.com.

How does the 30-day free trial work?

Once you sign-up, your free trial begins. We even won't ask you for any payment information when you sign-up. During the end of your trial period, we'll contact you to see if you want to continue with FileGuardian and only then will we ask for payment information. If you no longer wish to continue, just tell us and we'll remove your account.

Do I have to sign a long term contract?

No. FileGuardian was built as a "SaaS" (software as a service) platform for that very reason. As a small business, we realize the need for flexibility and your desire to be nimble. You simply pay month-to-month. If you cancel, you'll be billed for the current month, but you won't be billed again.

Can I change my account type at any time?

Yep. Simply click on the "My Account" icon on the main navigation inside of FileGuardian and on the "Summary" tab, you'll see the "Change Subscription" link.

Will my clients be affected by FileGuardian?

YES, but in a good way, since you'll be protecting their personal information. FileGuardian's simple and secure delivery platform has been well received by thousands of recipients nationwide.

How is my data secured with FileGuardian?

FileGuardian guarantees that your data is encrypted from the moment it leaves your computer, until the instant your intended recipient receives it. With out-of-the-box features like unique file encryption, integrated virus scanning, delivery confirmation and access history tracking, you will be assured that your data is securely stored encrypted and that the only people seeing your data are you and your recipients.

What types of files can I send, receive and store?

Any file type can be sent through FileGuardian. To date the most popular file types include: .pdf, .doc, .docx, .xls, .xlsx, .qbb, .qbx, .qbw, .zip, .ppt, .pptx, .txt, .log.

Will I receive training on FileGuardian?

Yes, the FileGuardian free trial includes a training session for you and your staff. History has shown though that most skip the training because of how simple and easy FileGuardian is to use.

What browsers are supported?

FileGuardian currently supports IE 7&8, Firefox 3+, Chrome 4+ and Safari 4+.

To sign up for your free 30-day trial period of FileGuardian, visit www.myshugo.com/freetrial.





Our customers say it best...

"FileGuardian is SO simple and secure. From a security and customer service standpoint, this is just IDEAL!"
- **Andrei Hobson, IT Manager from Payroll Systems of Nevada**

"FileGuardian eliminates concerns regarding stolen company or personal information. It's been so well accepted by our employees and clients and really sets us apart from the competition. Our intent is to never receive or transmit company or personally identifiable information without using FileGuardian."
- **Rex Haverty, EVP and COO from Payroll Network, Inc**

"With FileGuardian, I'm able to give my clients the peace of mind in knowing that the personal and financial information they trust me with is secure. I get the peace of mind in knowing that I'm in compliance with all of the new regulations that states are enacting - plus, since there's no hardware or software to buy, and I've eliminated a good amount of my ink, paper and postage costs, FileGuardian is actually SAVING me money!"
- **Michael Eroh, CPA and Owner of Michael Eroh Accounting Services, Inc**

"We were able to create a branded online portal to securely store and send tax returns using FileGuardian. Not only did we protect our client's personally identifiable information but we also saved a significant amount of money by eliminating postage costs and reducing toner/ink usage."
- **Jim Simone, CPA and Owner of Simone Financial Services**

To sign up for your free 30-day trial period of FileGuardian, visit www.myshugo.com/freetrial.





Shugo Xchange

Your one-stop resource for the latest security news, trends, and tips to keep you ahead of the criminals who threaten your business. At Shugo, we strive to protect your business not only through our product offerings, but by keeping you up to date on all the latest security trends and issues.

We've gathered all of the information you need to safeguard your business and ensure that you're compliant with today's security regulations. We provide this information all in one place and all in easy to understand language, which allows you to easily stay informed while still focusing on what's really important to you – running your business.

The best part of Shugo Xchange? It's FREE! Here at Shugo, we want to empower you to take your business to new levels, confident that you, your clients, and your assets are safe and secure.

To view Xchange, go to <http://www.myshugo.com/xchange>.

Contact Information

Mailing Address:

109 Monticello Drive
Cinnaminson, NJ 08077

Office Address:

101 Route 130 S
Grant Building, Suite 400
Cinnaminson, NJ 08077

1-888-95-SHUGO (74846)

Website: <http://www.myshugo.com>

Email: info@myshugo.com

sales@myshugo.com

To sign up for your free 30-day trial period of FileGuardian, visit www.myshugo.com/freetrial.

