


What's Changed?

In addition to a new icon set and a more attractive appearance, the following is a list of a few slight functional / navigation changes.

Report Functions button has been replaced with **Tools** button, all functionality underneath button remains the same.

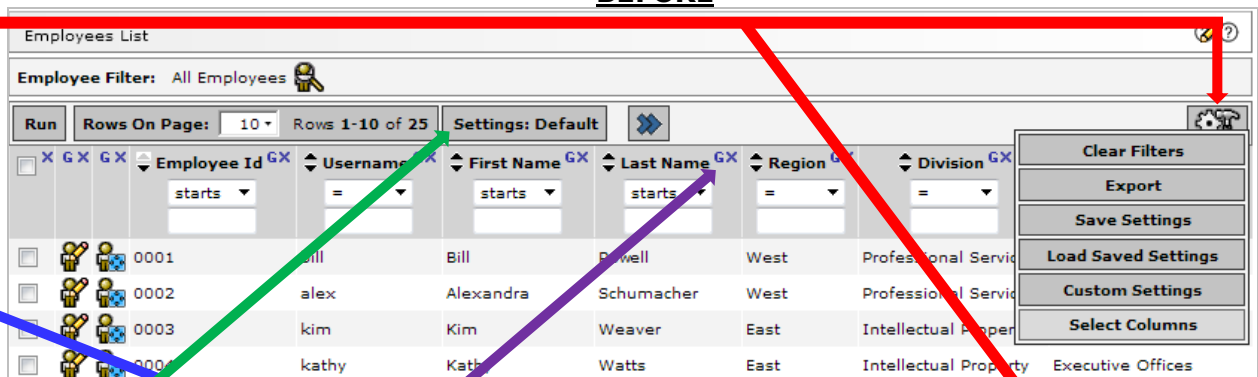
Run button icon has been updated and moved to the center of the screen, for more logical placement.

Collapsible filter allows you to view more rows on the screen.

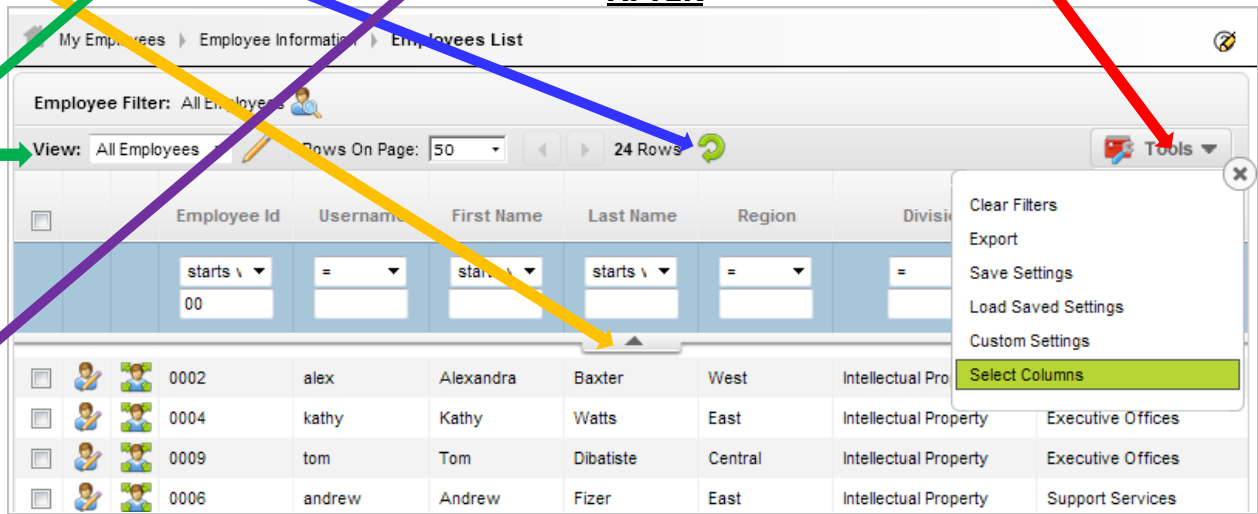
Settings button has been relabeled to **View**, and now contains a drop down of the user's saved report settings for easy access. Clicking on the  allows you to access other's saved report settings.

G's, X's, and Sorting Arrows are "hidden" on the filter bar to reduce the amount of clutter on the screen, but if you hover over the filter bar, you will be able to access this functionality.

BEFORE

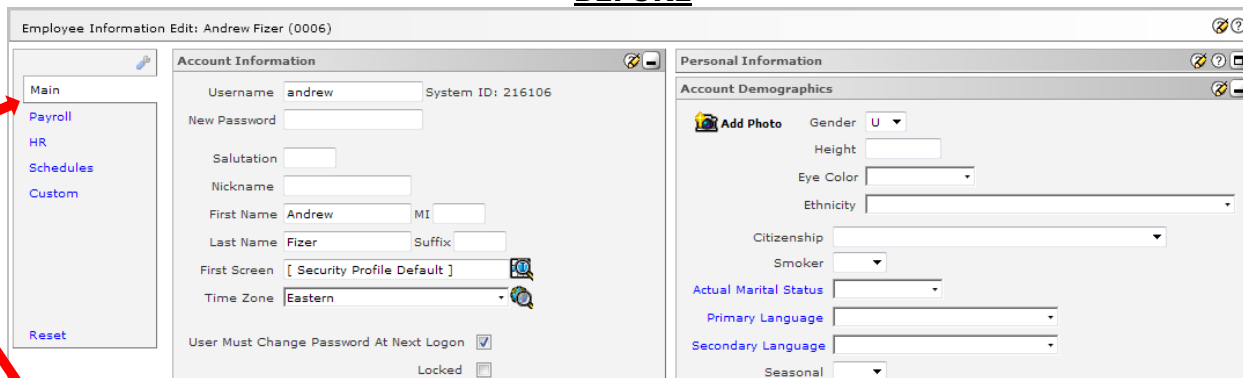


AFTER



Employee Id	Username	First Name	Last Name	Region	Division
0001	bill	Bill	Bowell	West	Professional Service
0002	alex	Alexandra	Schumacher	West	Professional Service
0003	kim	Kim	Weaver	East	Intellectual Property
0004	kathy	Kathy	Watts	East	Intellectual Property

BEFORE



Employee Information Edit: Andrew Fizer (0006)

Account Information

Username: andrew System ID: 216106

New Password:

Salutation:

Nickname:

First Name: Andrew MI

Last Name: Fizer Suffix:

First Screen: [Security Profile Default]

Time Zone: Eastern

User Must Change Password At Next Logon

Locked

Personal Information

Account Demographics

Add Photo Gender: U

Height:

Eye Color:

Ethnicity:

Citizenship:

Smoker:

Actual Marital Status:

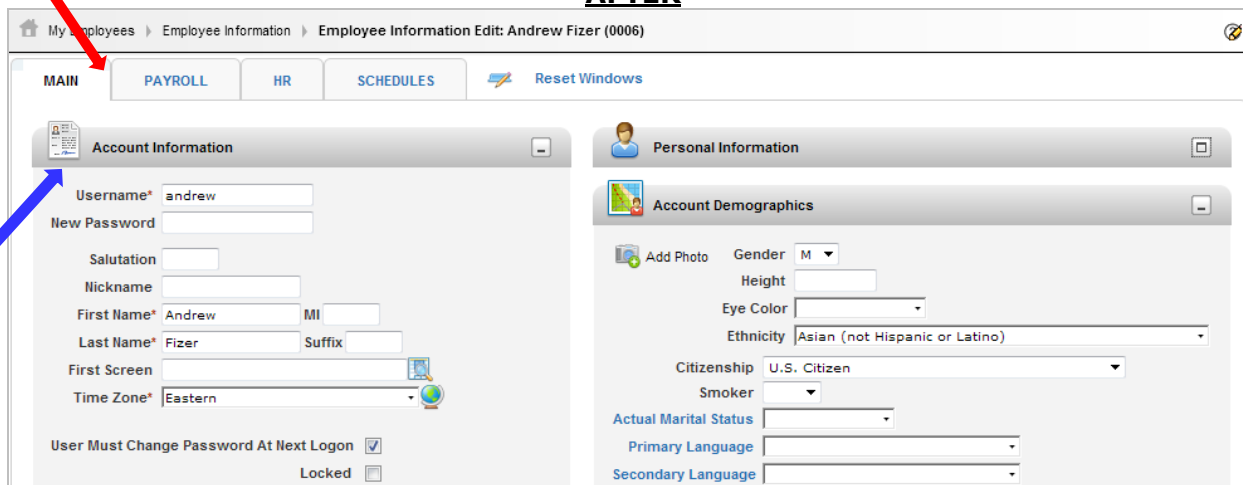
Primary Language:

Secondary Language:

Seasonal:

For any screen with **Tabs**, such as **Employee Information Edit** or **Company Configuration**, the **Tabs** now display across the top of the screen, as opposed to along the side, allowing for more information to display on the screen.

AFTER



My employees > Employee Information > Employee Information Edit: Andrew Fizer (0006)

MAIN **PAYROLL** **HR** **SCHEDULES** Reset Windows

Account Information

Username*: andrew

New Password:

Salutation:

Nickname:

First Name*: Andrew MI

Last Name*: Fizer Suffix:

First Screen:

Time Zone*: Eastern

User Must Change Password At Next Logon

Locked

Personal Information

Account Demographics

Add Photo Gender: M

Height:

Eye Color:

Ethnicity: Asian (not Hispanic or Latino)

Citizenship: U.S. Citizen

Smoker:

Actual Marital Status:

Primary Language:

Secondary Language:

Most windows will now have a descriptive icon next to the title of the window.

BEFORE

Completed	Item	Date/Time	Completed By	Notes
<input checked="" type="checkbox"/>	Pending Time Off Requests	2011/11/18 03:38p	System Admin	There are NO pending time off request(s).
<input type="checkbox"/>	Review Timesheet Status	-	-	13 timesheet(s) ready for payroll.
<input type="checkbox"/>	Process Records	-	-	13 employees need to be processed.

Once a step is completed in the **Time Prep Process**, that step is minimized to allow you to focus on your next step.

AFTER


Completed	Item	Date/Time	Completed By	Notes
<input checked="" type="checkbox"/>	Pending Time Off Requests		System n on 2011/11/11 08:18a	
<input checked="" type="checkbox"/>	Review Timesheet Status		System n on 2011/11/18 03:23p	
<input checked="" type="checkbox"/>	Reapply Pay Calculations		System n on 2011/11/18 03:23p	
<input type="checkbox"/>	Process Records			









3 employees need to be processed.
 Current time prep is **ESTIMATED**. [Switch To ACTUAL]

Manage Payroll ▶ Manage Payrolls ▶ View All Payrolls ▶ Payrolls

**New "Breadcrumb" List shows you
Exactly where you are in the system**

Pay Date: (10/1/2011-11/30/2011)

View: 2 Rows 

	Payroll Name	# Batches	Payroll Type
	<input type="text" value="starts"/> <input type="text"/>	<input type="text" value="="/> <input type="text"/>	<input type="text" value="="/> <input type="text"/>
   	Weekly Regular 11/23/2011	1	Regular
   	Weekly Regular 11/17/2011	1	Regular
Totals			2